1. ORGANIZATION
   a. NAME. The name of this organization shall be the Greenhill Green Team.
   b. ESTABLISHMENT. The formation of the Green Team is authorized by the Board of Trustees and is subject to the Bylaws and policies of the Board.
   c. MISSION. The purpose of the Green Team is to encourage the Greenhill community to appreciate and preserve the natural world and to invite and facilitate positive change in the conservation behavior of the community and its members by sharing knowledge and resources.

2. MEMBERSHIP
   a. MEMBERS. Membership is open to all members of the Greenhill community: parents, students, faculty, staff and alumni. The only requirement of membership is a commitment to the mission of the Green Team. No written evidence of membership or dues will be required.

3. EXECUTIVE COMMITTEE
   a. RESPONSIBILITIES. The Executive Committee is responsible for overseeing all Green Team activities and ensuring their compliance with Greenhill practices and policies and these Bylaws.
   b. NUMBER. The management of the affairs and activities of the Green Team shall be the responsibility of an Executive Committee of up to thirteen persons. The Head of School or his or her representative shall serve as a voting member ex officio. Each spring the Head of School and the Green Team Chair shall appoint a balanced Executive Committee membership with representation from parent, alumni, faculty, staff and student constituencies to serve a one-year term. All terms shall run from July 1 to June 30.
   c. VACANCIES. The Chair and Head of School shall have the power to fill a vacancy for the remainder of an unexpired term.
   d. OFFICERS. The Head of School shall appoint the following officers: a Chair, and a Vice Chair-Secretary. The Chair shall be responsible for preparing the agenda and presiding over Executive Committee meetings. The Vice-Chair-Secretary shall approve the minutes and make them available for review by the members and shall be responsible for the responsibilities of the Chair in the Chair’s absence.
   e. COMMITTEES AND INTEREST GROUPS. The Executive Committee may establish and dissolve committees and interest groups for such objectives as it may set. The Chair and Head of School shall appoint committee chairs. Subject to the Chair’s and Head of School’s approvals, the committee chairs shall appoint committee members.
   f. OPEN MEETINGS. All meetings of the Executive Committee and other Green Team committees shall be open to attendance by any member, and participation
of all members in committee deliberations is encouraged. The Executive Committee and other committees may convene in private session for the consideration of any sensitive matter, provided that any vote or final action is taken in open session.

g. QUORUM. A quorum for Executive Committee meetings shall be a simple majority of its members. An Executive Committee member shall be considered present at a meeting if able to participate fully and simultaneously by means approved by the Executive Committee.

h. MEETINGS. The Executive Committee shall hold meetings at least four times a year. The Chair shall ensure timely communication regarding the time and place of each meeting to the members and make available the agenda and documents to be discussed.

i. COMMUNICATIONS. Electronic communication of the Green Team's business is preferred. Whenever feasible, notices and documentation shall be distributed by email and/or posted on the Greenhill website.

4. FINANCES
   a. FUNDS. The Green Team will not charge dues. The Executive Committee, consistent with Greenhill policy, may seek sources of funds for specific projects upon approval by the Head of School, who shall also determine how to receive, maintain, distribute and account for such funds in coordination with the Business and Advancement offices.

5. MISCELLANEOUS PROVISIONS
   a. PARLIAMENTARY AUTHORITY. The rules contained in Robert's Rules of Order shall govern the Green Team in all cases to which they are applicable and in which they are not inconsistent with these Bylaws and the Charter of the School.
   b. PUBLICATION OF BYLAWS. These Bylaws shall be made available on the Greenhill website.
   c. AMENDMENTS. Amendments to these Bylaws may be proposed for consideration at an Executive Committee meeting pursuant to the rules governing Executive Committee business. Amendments require a vote of 2/3 of all Executive Committee members and, if the Head of School deems it necessary, approval by the Board of Trustees.
   d. PROCEDURAL OMISSIONS. If these Bylaws fail to address any procedural issue, that issue shall be decided by the Head of School whose decision shall remain in force until such time as the Executive Committee resolves the issue by an amendment to these Bylaws.